

Budget Services and Financial Planning

School Fiscal Services

Fiscal Year 2016-17

Scenario # 2 Report Examples

FM010 Budget Availability Report

Program	Commitment	Fund	FuncArea	Carry Over	Current Modified Budget	Payroll Encumbrances	Commitments	Actuals	Available Budget (Payroll Encumbrance Deducted)	Available Budget (Payroll Encumbrance Not Deducted)
13027 General Fund School Program	110001 Tchrs Sal-Reg Assgnmt	010-0000	1110-1000-13027		804,878.00	314,014.38	0.00	490,863.62	0.00	314,014.38
13027 General Fund School Program	110002 Tchrs Sal-Subs	010-0000	1110-1000-13027		23,108.00	-3,586.64		26,694.64	0.00	-3,586.64
13027 General Fund School Program	110004 Tchrs Sal-Supple/Oth	010-0000	1110-1000-13027			-681.25		681.25	0.00	-681.25
13027 General Fund School Program	240002 Office Pers-Sub/Rlf	010-0000	0000-2700-13027		477.00	477.00			0.00	477.00
13027 General Fund School Program	240002 Office Pers-Sub/Rlf	010-0000	1110-2700-13027			-42.61		42.61	0.00	-42.61
13027 General Fund School Program	240003 Office Pers-Overtime	010-0000	1110-2700-13027			-10.40		10.40	0.00	-10.40
13027 General Fund School Program	310101 STRS - Certificated	010-0000	1110-1000-13027		88,852.00	38,209.08	0.00	50,642.92	0.00	38,209.08
13027 General Fund School Program	320101 PERS - Certificated	010-0000	1110-1000-13027			-3,649.83	0.00	3,649.83	0.00	-3,649.83
13027 General Fund School Program	320201 PERS - Classified	010-0000	0000-2700-13027		57.00	57.00			0.00	57.00
13027 General Fund School Program	320201 PERS - Classified	010-0000	1110-2700-13027			-0.80		0.80	0.00	-0.80
13027 General Fund School Program	330101 Social Security-Cert	010-0000	1110-1000-13027			-2,030.90	0.00	2,030.90	0.00	-2,030.90
13027 General Fund School Program	330102 Medicare-Certificatd	010-0000	1110-1000-13027		12,013.00	4,538.64	0.00	7,474.36	0.00	4,538.64
13027 General Fund School Program	330103 Ret InLieu-PARS-Cert	010-0000	1110-1000-13027			-35.24		35.24	0.00	-35.24
13027 General Fund School Program	330201 Social Sec-Classfd	010-0000	0000-2700-13027		30.00	30.00			0.00	30.00
13027 General Fund School Program	330201 Social Sec-Classfd	010-0000	1110-2700-13027			-4.26		4.26	0.00	-4.26
13027 General Fund School Program	330202 Medicare-Classified	010-0000	0000-2700-13027		7.00	7.00			0.00	7.00
13027 General Fund School Program	330202 Medicare-Classified	010-0000	1110-2700-13027			-1.00		1.00	0.00	-1.00
13027 General Fund School Program	340101 Health/Welfare-Cert	010-0000	1110-1000-13027		132,208.00	48,588.28	-1,185.66	84,805.38	0.00	48,588.28
13027 General Fund School Program	350101 Unemploy Insur-Cert	010-0000	1110-1000-13027		503.00	-191.06	0.00	694.06	0.00	-191.06
13027 General Fund School Program	350201 Unemploy Insur-Class	010-0000	0000-2700-13027		1.00	1.00			0.00	1.00
13027 General Fund School Program	350201 Unemploy Insur-Class	010-0000	1110-2700-13027			-0.04		0.04	0.00	-0.04
13027 General Fund School Program	360101 Workers Comp - Cert	010-0000	1110-1000-13027		24,846.00	9,301.42	0.00	15,544.58	0.00	9,301.42
13027 General Fund School Program	360201 Workers Comp - Class	010-0000	0000-2700-13027		15.00	15.00			0.00	15.00
13027 General Fund School Program	360201 Workers Comp - Class	010-0000	1110-2700-13027			-2.39		2.39	0.00	-2.39
13027 General Fund School Program	370101 Retiree Bnfts-Cert	010-0000	1110-1000-13027		68,117.00	15,186.03	0.00	52,930.97	0.00	15,186.03
13027 General Fund School Program	370201 Retiree Bnfts-Class	010-0000	1110-2700-13027			-1.05	0.00	1.05	0.00	-1.05
13027 General Fund School Program	375101 OthPen E Ben-ActCert	010-0000	1110-1000-13027		10,651.00	10,651.00			0.00	10,651.00
13027 General Fund School Program	430001 General Supplies	010-0000	1110-1000-13027		4,755.00		0.00	6,036.29	-1,281.29	-1,281.29
13027 General Fund School Program	430010 Instr Mat-Gen Purp	010-0000	1110-1000-13027		5,192.00		0.00	273.41	4,918.59	4,918.59
13027 General Fund School Program	430091 JC-Curricular Trips	010-0000	1110-1000-13027				0.00	0.00	0.00	0.00
13027 General Fund School Program	440001 Non-Cap Eqmt-All Oth	010-0000	1110-1000-13027				0.00		0.00	0.00
13027 General Fund School Program	520001 Mileage	010-0000	1110-1000-13027			-36.77		36.77	0.00	-36.77
13027 General Fund School Program	580002 Other Contracts	010-0000	1110-1000-13027		1,200.00		0.00	1,035.91	164.09	164.09
13027 General Fund School Program	Result				1,176,910.00	430,801.59	-1,185.66	743,492.68	3,801.39	434,602.98

**Budget Services and Financial Planning
School Fiscal Services
Fiscal Year 2016-17**

Hyperlinked Control Sheets

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Fiscal Year:	2015-2016		
Cost Center:	1234501		Enter Data
Cost Center Name:	ABC School		Select from Dropdown
Balances as of:	June 30, 2016	*	When entering Program 7E046, type '7E046 to avoid format error

Commitment Item	Budget Item Description	* Program	Program Name	Budgeted Amount	Amount Available	Available Hours / Days	Control Sheet - Tab	Reports
110004	Teacher Auxiliary	13027	General Fund School Program	\$ -	\$ (785.10)	(10)	Teacher X-Z time	
Total X, Z, Aux., Replacement Time Available @ \$73.95/hour						(10) Hours		
430001	Gen.Supplies	13027	General Fund School Program	\$ 4,755.00	\$ (1,281)		General Supplies	
General Supplies \$ Available					\$ (1,281)			
430010	Inst Material Account	13027	General Fund School Program	\$ 5,192.00	\$ 4,919		IMA	
Inst Material Account \$ Available					\$ 4,919			

**Budget Services and Financial Planning
School Fiscal Services
Fiscal Year 2016-17**

Control sheet for Tchr Sal-Supple/Oth (110004)

Los Angeles Unified School District																		
<i>Salaries Control Record</i>																		
<i>Fiscal Year 2015-2016</i>																		
SCHOOL:	ABC School										Table of Contents							
											FUND: 010-0000							
PROGRAM TITLE:	General Fund School Program										FUNCTIONAL AREA: 1110-1000-13027							
POSITION TITLE:	Teacher Auxiliary @\$78.51/hr										COMMITMENT CODE: 110004							
NO. POSITIONS:	0	JOB CODE:				Hours (or) Amount:					-	Days:						
												Budget Amount		\$ -		79		
Employee Name	Employee No.	Rate/Hour	Adj. +/- (dollars)	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	Expended in Hours	Balance in Hours	Balance in Dollars
BEGINNING BALANCE IN AMOUNT OR HOURS																		
Jane Doe	123456													10		(10)	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)
																-	(10)	\$ (785.10)

**Budget Services and Financial Planning
School Fiscal Services
Fiscal Year 2016-17**

Control sheet for General Supplies (430001)

Los Angeles Unified School District							
Non-salaries Control Record							
Fiscal Year 2015-2016							
					Table of Contents		
SCHOOL:	ABC School			FUND:	010-0000		
PROGRAM TITLE:	General Fund School Program			FUNCTIONAL AREA:	1110-1000-13027		
COMMITMENT TITLE:	Gen.Supplies			COMMITMENT ITEM:	430001		
DATE	Requested By	Vendor Name	Requisition or Imprest Check Number	Activity Description	Expenditure in Dollars	Adjustment in Dollars	Balance in Dollars
BEGINNING BALANCE							\$ 4,755
08/14/15	Smith	District	4600073997	Office Supplies	\$ 654.63		\$ 4,100.37
08/14/15	Jackson	District	4600074003	Classroom Supplies	\$ 590.83		\$ 3,509.54
10/09/15	Gonzalez	District	4600080236	Classroom Supplies	\$ 661.02		\$ 2,848.52
11/05/15	Smith	District	4600083971	Office Supplies	\$ 774.35		\$ 2,074.17
11/05/15	Smith	District	4600086401	Office Supplies	\$ 245.28		\$ 1,828.89
11/09/15	Jackson	Staples	P-Card 5900226238	Office Supplies	\$ 423.30		\$ 1,405.59
11/10/15	Gonzalez	Meridian	P-Card 5900227295	Classroom Supplies	\$ 1,000.00		\$ 405.59
11/11/15	John Doe	Meridian	P-Card 5900227587	Classroom Supplies	\$ 221.00		\$ 184.59
12/01/15	Jane Doe		Imprest Check #1	Supplies	\$ 54.04		\$ 130.55
01/01/16	Jane Doe		Imprest Check #2	Supplies	\$ 87.16		\$ 43.39
02/01/16	Jane Doe		Imprest Check #3	Supplies	\$ 547.20		\$ (503.81)
03/01/16	John Doe		Imprest Check #4	Supplies	\$ 96.47		\$ (600.28)
04/01/16	John Doe		Imprest Check #5	Supplies	\$ 355.34		\$ (955.62)
05/01/16	Jane Doe		Imprest Check #6	Supplies	\$ 232.14		\$ (1,187.76)
06/01/16	John Doe		Imprest Check #7	Supplies	\$ 93.53		\$ (1,281.29)
							\$ (1,281.29)

**Budget Services and Financial Planning
School Fiscal Services
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Control sheet for IMA (430010)

**Los Angeles Unified School District
Non-salaries Control Record
Fiscal Year 2015-2016**

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SCHOOL:	ABC School			FUND:	010-0000		
PROGRAM TITLE:	General Fund School Program			FUNCTIONAL AREA:	1110-1000-13027		
COMMITMENT TITLE:	Inst Material Account			COMMITMENT ITEM:	430010		
DATE	Requested By	Vendor Name	Requisition or Imprest Check Number	Activity Description	Expenditure in Dollars	Adjustment in Dollars	Balance in Dollars
BEGINNING BALANCE							\$ 5,192
05/04/16	John Doe		Imprest Check #8	Math Workbooks	\$ 191.10		\$ 5,000.90
06/16/16	Jane Doe		Imprest Check #9	English Workbooks	\$ 29.95		\$ 4,970.95
06/16/16	John Doe		Imprest Check #10	History Workbooks	\$ 38.22		\$ 4,932.73
06/16/16	Jane Doe		Imprest Check #11	Spanish Workbooks	\$ 14.14		\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59
							\$ 4,918.59

**Budget Services and Financial Planning
School Fiscal Services
Fiscal Year 2016-17**

BU042 Payroll Expenditures – by Cost Center

															Number	Amount			
LAUSD Program		G/L Account	Fund	Functional Area		Job		Person ID		Position		Posting Period/FY	For Period	Pay Date (For)	Wage Type		Hourly Rate	\$	
13027	General Fund School Program	110004	010-0000	1110-1000-13027	General Fund Sch Program	11100731	ELEMENTARY TEACHER	123456	Jane Doe	34567890	ELEMENTARY TEACHER	011/2016	201606	06/03/2016	0175	Regular Auxiliary Assgmt	68.13	10.000	681.25
13027	General Fund School Program	110004	Result														10.000	681.25	

Budget Services and Financial Planning
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P-Card Reconciliation Report

Program ZAPAR1042_PCARD_RECON_REPORT



P-Card Recon Report

Run Date/Time 07/26/2016 15:54:20

System PR1/910


Posting Status	Invoice Date	Document No	Merchant Description	Σ	Charge Amt	Card Type	Expense Amount	Posted Account	Posted Fund	Posted FuncArea
CLEARED	11/05/2015	5900226238	STAPLES 00101659		423.30	P-Card \$1,500	423.30	0000430001	010-0000	1110-1000-13027
	11/09/2015	5900227295	MERIDIAN		1,000.00	P-Card \$1,500	1,000.00	0000430001	010-0000	1110-1000-13027
	11/10/2015	5900227587	MERIDIAN		221.00	P-Card \$1,500	221.00	0000430001	010-0000	1110-1000-13027
					1,644.30					

Budget Services and Financial Planning

School Fiscal Services

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PC010 PO History Report



Last Data Update:

PC010 PO History

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- PO Number
- PO Date
- Functional Area
- Commit Item
- Vendor
- Shopping Cart #
- Delivery Complete

▼ Free characteristics

- Acct Assgn Cat
- Asset No.
- Asset Sub No

PO Number	PO Date	Functional Area	Commit Item	Vendor	Shopping Cart #	Delivery Complete	PO Qty	Net Price	PO Total Amt	Effective Value	Price Condition Amt	PO Ret Amt	PO Open Encumbrance Amt	GR Amt
4600073997	08/14/2015	1110-1000-13027	430001	# Not assigned	1000340746	X	145.00	300.71	654.63	0.00	0.00	0.00	0.00	654.63
4600074003	08/14/2015	1110-1000-13027	430001	# Not assigned	1000340531	X	9.00	510.85	590.83	0.00	0.00	0.00	0.00	590.83
4600080236	10/09/2015	1110-1000-13027	430001	# Not assigned	1000365606	X	75.00	491.91	661.02	0.00	0.00	0.00	0.00	661.02
4600083971	11/05/2015	1110-1000-13027	430001	# Not assigned	1000380594	X	55.00	404.41	774.35	0.00	0.00	0.00	0.00	774.35
4600086401	12/03/2015	1110-1000-13027	430001	# Not assigned	1000391340	X	74.00	91.92	245.28	0.00	0.00	0.00	0.00	245.28
Overall Result							358.00	1,799.80	2,926.11	0.00	0.00	0.00	0.00	2,926.11

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